

**TOWN OF SCOTT**  
Burnett County, Wisconsin  
**Resolution to Establish Procedures and Criteria**  
**for Allowing Alternative Forms of Sworn Testimony**  
**at Board of Review (BOR) Hearings**  
**R2015-05**

WHEREAS, sec. 70.47(8), Wis. Stat. authorizes the Board of Review (BOR) to consider requests from a property owner or the property owner's representative to appear before the board under oath by telephone or to submit written statements under oath to the BOR;

NOW, THEREFORE BE IT RESOLVED THAT: The Town of Scott does hereby establish the following criteria for considering requests to appear before the board under oath by telephone or to submit written statements under oath to the BOR:

**PROCEDURE:**

In order for a property owner or property owner's representative to submit a request to testify by phone or submit a sworn written statement, he or she must first comply with the following procedures: a) the legal requirement to provide notice of intent to appear at BOR must be satisfied; and b) an Objection Form for Real Property Assessment (PA-115A) must be completed and submitted to the BOR as required by law.

After the two requirements outlined above have been met, a Request to Testify by Telephone or Submit a Sworn Written Statement at Board of Review (Form PA-814) must be submitted to the town clerk. Such requests must be submitted in time to be considered by the board at the first meeting of the BOR.

**CRITERIA TO BE CONSIDERED**

The Board may consider any or all of the following factors when deciding whether to grant or deny the request:

- a. The requester's stated reason(s) for the request as indicated on the PA-814
- b. Fairness to the parties
- c. Ability of the requester to procure in person oral testimony and any due diligence exhibited by the requester in procuring such testimony
- d. Ability to cross examine the person providing the testimony
- e. The BOR's technical capacity to honor the request
- f. Any other factors that the board deems pertinent to deciding the request

This resolution takes effect upon passage and posting in three (3) public places in the township.

Adopted this 19<sup>th</sup> day of October, 2015.

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Gary Lundberg, Chairman

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Kathy Young, Supervisor

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Susan Braun, Supervisor

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Attested: Karen Wiggins, Clerk