

TOWN OF SCOTT
Burnett County, Wisconsin
SPECIAL BOARD MEETING
Scott Town Hall
February 4, 2015

The meeting was called to order at 11:05 a.m. Chairman Peterson, Supervisors Lundberg and Young, Treasurer Kipping, Deputy Treasurer Jacobson and Clerk Wiggins were present.

The Pledge of Allegiance was recited and meeting notice postings were verified.

INFORMAL PUBLIC COMMENT None.

DISCUSSION AND ACTION

Agenda: Motion (Lundberg/Young) to change agenda sequence; move item a) to after item b) to accommodate Treasurer Kipping's departure at 11:45 a.m. Motion carried on roll call 3-0.

CliftonLarsonAllen, LLP 2013 audit: Discussion held regarding audit results, recommendations and planned actions to comply with audit recommendations and ensure that the town's financial records comply with generally accepted auditing standards.

Funds transfer maintenance building passage doors purchase: Motion (Peterson/Young) to purchase two (2) insulated steel passage doors for the town's maintenance building; cost not to exceed \$500.00. Motion carried on roll call 3-0.

CliftonLarsonAllen, LLP 2013 audit: Motion (Peterson/Young) to have Supervisor Lundberg contact CLA, LLC to request: 1) a meeting with the board to answer specific questions; 2) policy and procedure samples that can be implemented to provide guidance for compliance with auditing recommendations; 3) contract with CLA, LLC to compile the town's 2014 Form CT, and 4) contract with CLA, LLC to review and correct the town's QuickBooks data as needed to reflect a correct balance beginning 1/1/2015. Motion carried on roll call 3-0.

INFORMAL PUBLIC COMMENT None.

Meeting adjourned at 12:40 p.m.

Karen Wiggins
Clerk, Town of Scott

Michael Peterson
Chairman

Dated this _____ day of _____, 2015.