

**TOWN OF SCOTT**  
Burnett County, Wisconsin  
**SPECIAL BOARD MEETING**  
Scott Town Hall  
February 4, 2015

The meeting was called to order at 11:05 a.m. Chairman Peterson, Supervisors Lundberg and Young, Treasurer Kipping, Deputy Treasurer Jacobson and Clerk Wiggins were present.

The Pledge of Allegiance was recited and meeting notice postings were verified.

**INFORMAL PUBLIC COMMENT** None.

**DISCUSSION AND ACTION**

**Agenda:** Motion (Lundberg/Young) to change agenda sequence; move item a) to after item b) to accommodate Treasurer Kipping's departure at 11:45 a.m. Motion carried on roll call 3-0.

**CliftonLarsonAllen, LLP 2013 audit:** Discussion held regarding audit results, recommendations and planned actions to comply with audit recommendations and ensure that the town's financial records comply with generally accepted auditing standards.

**Funds transfer maintenance building passage doors purchase:** Motion (Peterson/Young) to purchase two (2) insulated steel passage doors for the town's maintenance building; cost not to exceed \$500.00. Motion carried on roll call 3-0.

**CliftonLarsonAllen, LLP 2013 audit:** Motion (Peterson/Young) to have Supervisor Lundberg contact CLA, LLC to request: 1) a meeting with the board to answer specific questions; 2) policy and procedure samples that can be implemented to provide guidance for compliance with auditing recommendations; 3) contract with CLA, LLC to compile the town's 2014 Form CT, and 4) contract with CLA, LLC to review and correct the town's QuickBooks data as needed to reflect a correct balance beginning 1/1/2015. Motion carried on roll call 3-0.

**INFORMAL PUBLIC COMMENT** None.

Meeting adjourned at 12:40 p.m.

Karen Wiggins  
Clerk, Town of Scott

Michael Peterson  
Chairman

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.